



DON BOSCO COLLEGE

KR PURAM, BENGALURU - 560036

AFFILIATED TO BENGALURU NORTH UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Introduction

The Internal Quality Assurance Cell (IQAC) of Don Bosco College, KR Puram, Bengaluru is established as an institutional mechanism to ensure continuous quality enhancement in academic and administrative functioning. The IQAC functions as a facilitative and participatory body that promotes a culture of excellence, accountability, and innovation within the institution.

In alignment with the guidelines of the University Grants Commission (UGC) and the National Assessment and Accreditation Council (NAAC), the IQAC serves as a nodal agency responsible for planning, guiding, and monitoring quality assurance and quality enhancement initiatives in the institution.

IQAC guidelines

The Cell systematically coordinates efforts toward institutional development by establishing quality benchmarks, promoting best practices, strengthening documentation processes, and ensuring stakeholder participation in institutional growth.

The IQAC at Don Bosco College operates in accordance with the institution's vision of holistic education rooted in the Salesian tradition, fostering academic excellence, ethical values, and social responsibility.

2. Objectives of the IQAC

The primary objectives of the Internal Quality Assurance Cell are:

1. To develop a system for conscious, consistent, and catalytic improvement in the academic and administrative performance of the institution.
2. To promote institutional quality enhancement through internalization of quality culture and institutionalization of best practices.
3. To ensure timely, efficient, and progressive performance of academic, administrative, and financial processes.
4. To enhance the relevance and quality of academic and research programmes in alignment with national higher education priorities.
5. To promote equitable access and affordability of higher education for diverse sections of society.
6. To optimize and integrate modern teaching–learning methodologies, including digital and technology-enabled pedagogies.
7. To strengthen evaluation systems ensuring credibility, transparency, and academic integrity.
8. To ensure adequacy and effective utilization of institutional infrastructure and support services.
9. To promote research collaboration, academic networking, and dissemination of knowledge with institutions and organizations at national and international levels.

3. Functions of the IQAC

The Internal Quality Assurance Cell shall undertake the following functions:

3.1 Development of Quality Benchmarks

Develop and implement quality benchmarks and performance indicators for academic and administrative activities of the institution.

3.2 Promotion of Learner-Centric Environment

Facilitate the creation of a learner-centered environment conducive to quality education and encourage faculty to adopt innovative teaching methods and emerging technologies.

3.3 Stakeholder Feedback Mechanism

Establish systematic mechanisms to collect, analyze, and utilize feedback from students, faculty, alumni, employers, and other stakeholders for quality improvement.

3.4 Dissemination of Quality Information

Disseminate information on quality parameters in higher education through workshops, seminars, training programmes, and academic interactions.

3.5 Organization of Quality Enhancement Programmes

Organize inter-institutional and intra-institutional seminars, conferences, workshops, and training programmes related to quality enhancement and institutional development.

3.6 Documentation and Record Maintenance

Document institutional activities and initiatives that contribute to quality enhancement and maintain systematic records for academic and administrative evaluation.

3.7 Coordination of Quality Initiatives

Act as the nodal agency for coordinating quality-related activities across departments and institutional units, including the implementation and dissemination of best practices.

3.8 Institutional Data Management

Develop and maintain an institutional database through Management Information Systems (MIS) to support planning, monitoring, and quality assessment.

3.9 Development of Quality Culture

Promote and sustain a culture of quality through continuous improvement practices, internal audits, and structured quality monitoring mechanisms.

3.10 Preparation of AQAR

Prepare and submit the Annual Quality Assurance Report (AQAR) in accordance with NAAC guidelines and facilitate follow-up actions for institutional improvement.

4. Benefits of IQAC

The functioning of the IQAC contributes to:

- Greater clarity and focus in institutional functioning toward quality enhancement
- Institutionalization of quality culture across academic and administrative units
- Improved coordination among various institutional activities
- Evidence-based decision-making and policy formulation
- Systematic documentation and data management
- Continuous monitoring and improvement of institutional performance

Documentation

- Agenda and minutes of meetings shall be recorded.
- Action Taken Reports (ATR) shall be prepared and monitored.
- All documentation shall be maintained both physically and digitally.

5. Operational Mechanism

The IQAC shall function as a facilitative and participatory body, coordinating with:

- Academic Council
- Governing Council
- Research & Innovation Cell
- Examination and Evaluation Committee
- Student Welfare and Mentoring System
- Administrative Units

Through continuous monitoring, feedback systems, and strategic planning, the IQAC will ensure that the institution remains aligned with NAAC quality benchmarks, UGC guidelines, and national higher education priorities.

